

Solano Community College

Academic Senate  
CURRICULUM COMMITTEE

**MINUTES**

Tuesday, November 24, 2009  
1:30 p.m., Board Room

**ROLL CALL**

Present: Robin Arie-Donch; Ginger Cain; Lynn Denham-Martin; Sarah Doolittle; Christine Ducoing; Erin Duane, Chair; Marianne Flatland; Laura Maghoney; Mary Mazzocco; Máire Morinec; Erika Nelson; Leslie Rota; Pei-Lin Van't Hul; and Teri Yumae

Guests: Jim DeKloe, Biology/Biotechnology; Les Hubbard, Accounting; and Mark Lancet, Art

Excused: Sandra Rotenberg and Dr. Robin Steinback

**APPROVAL OF AGENDA**

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

**CONSENT ITEMS**

It was moved by Mary Mazzocco and seconded by Marianne Flatland to approve the agenda. The motion carried unanimously.

**APPROVAL OF MINUTES** – November 10, 2009 - (Attachment)

It was moved by Lynn Denham-Martin and seconded by Leslie Rota to approve the minutes from November 10, 2009. The motion carried unanimously.

**NEW COURSES**

- a. (CP-09-283) ACCT 050 – Computer Accounting  
1) Action on Prerequisite = ACCT 001.

It was moved by Leslie Rota and seconded by Ginger Cain to approve action on the prerequisite. The committee agreed that the knowledge and/or skills that are listed on Form B are not sufficient; need more specific information. The motion was tabled by the committee.

- 2) Action on course.

It was moved by Christine Ducoing and seconded by Ginger Cain to approve action on the course.

Marianne Flatland recommended that under Section E, GE applicability, should state "N/A." The committee agreed with the recommendation. Leslie Rota recommended that a more specific sample assignment be included in the Distance Education (DE) form. The committee agreed with the recommendation.

Due to the need to include additional information in the proposal, the committee agreed to table the motion.

- b. (CP-09-284) ART 030 – Architectural Ceramics, Murals and Tiles  
1) Action on course.

It was moved by Christine Ducoing and seconded by Ginger Cain to approve action on the course.

Erin Duane recommended to list only once, the two paragraphs in Section 13, Course Content Outline. The committee agreed with the recommendation.

The motion carried unanimously with agreed upon change.

- c. (CP-09-285) ART 036 – Ceramic Surfaces – Drawing and Painting on Clay  
1) Action on course.

It was moved by Leslie Rota and seconded by Marianne Flatland to approve action on the course. The motion carried unanimously.

- d. (CP-09-286) ART 044 – Kiln Design and Operation  
1) Action on course.

It was moved by Marianne Flatland and seconded by Christine Ducoing to approve action on the course. The motion carried unanimously.

- e. (CP-09-287) ART 045 – Art Studio Concepts  
1) Action on course.

It was moved by Mary Mazzocco and seconded by Marianne Flatland to approve action on the course. The motion carried unanimously.

- f. (CP-09-288) ART 046A – Portfolio Development – Artistic Inquiry  
1) Action on course.

It was moved by Leslie Rota and seconded by Ginger Cain to approve action on the course. The motion carried unanimously.

- g. (CP-09-289) ART 046B – Portfolio Development: Documentation  
1) Action on course.

It was moved by Christine Ducoing and seconded by Leslie Rota to approve action on the course.

Mary Mazzocco recommended removing, “or instructor consent,” from Section 7c, Course Advisory. The committee agreed with the recommendation.

The motion carried unanimously.

- h. (CP-09-290) ART 047A – Professional Practices for Artists  
1) Action on course.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the course. The motion carried unanimously.

- i. (CP-09-291) ART 047B – Art on Site  
1) Action on course.

It was moved by Christine Ducoing and seconded by Leslie Rota to approve action on the course. The motion carried unanimously.

- j. (CP-09-292) COUN 064A – Practicum  
1) Action on Prerequisite = COUN 062, HS 051, HS 053.

It was moved by Leslie Rota and seconded by Marianne Flatland to approve action on the prerequisite. The motion carried unanimously.

- 2) Action on course.

It was moved by Leslie Rota and seconded by Christine Ducoing to approve action on the course.

Christine Ducoing recommended that only one English advisory be listed under Section 7c, Course Advisory. The committee agreed that Section 7c, Course Advisory should state; "SCC minimum Math standards, Eligibility for ENGL 001."

Marianne Flatland noted some typographical errors; the Curriculum Office will make the following corrections.

- Section 10a, Student Performance Objectives, A): "Evaluate the suitability as well as the missions and roles of a variety of Human Services practicum sites."
- Section 10a, Student Performance Objectives, F): "...making an informed referral."
- Section 11, Methods of Evaluating Student Achievement, B: "...specific activities and objectives to meet those goals."
- Section 12.a: "30-60 pages per week from text."
- Section 12.b, 1): "Weekly process notes, 2 pages each."

The motion carried unanimously.

- k. (CP-09-293) COUN 064B – Practicum II  
1) Action on Prerequisite = COUN 064A.

It was moved by Máire Morinec and seconded by Christine Ducoing to approve action on the prerequisite.

Marianne Flatland noted some typographical errors on Form B; the Curriculum Office will make the following corrections.

- Under matching entry skills needed, no. 3): "Continue to establish productive..."
- Under matching entry skills needed, no. 6): Marianne Flatland will provide the correct language to the Curriculum Office.

Leslie Rota recommended that Section H, Workload should be listed as follows. The committee agreed with the recommendation.

Category I hrs.  $2 \times 1.5 = 3$  Activity Pts.  
Category II hrs.  $6 \times 1.25 = 6$  Activity Pts.  
Category III hrs.  $0 \times 1.0 = 0$  Activity Pts.  
TOTAL Activity Points per section based on a full semester: 9.

The motion carried unanimously with noted changes.

- 2) Action on course.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the course.

Marianne Flatland noted a typographical error; Section 5.b, Weekly Hours, should be 6 hours by arrangement, not 6 Lab. The committee agreed.

Leslie Rota recommended that Section H, Workload should be listed as follows. The committee agreed with the recommendation.

Category I hrs.  $2 \times 1.5 = 3$  Activity Pts.  
Category II hrs.  $6 \times 1.25 = 6$  Activity Pts.  
Category III hrs.  $0 \times 1.0 = 0$  Activity Pts.  
TOTAL Activity Points per section based on a full semester: 9.

The motion carried unanimously with noted changes.

- l. (CP-09-294) INTD 065 – Kitchen and Bathroom Design  
1) Action on prerequisite = INTD 050.

It was moved by Christine Ducoing and seconded by Leslie Rota to approve action on the prerequisite. The motion carried unanimously.

- 2) Action on course.

It was moved by Leslie Rota and seconded by Marianne Flatland to approve action on the course. The motion carried unanimously.

m. (CP-09-295) WATR 101 – Basic Chemistry for Water and Wastewater

1) Action on course.

It was moved by Máire Morinec and seconded by Christine Ducoing to approve action on the course.

Jim DeKloe noted that the WATR courses being brought before the committee are a result of a comprehensive review by the Water/Wastewater faculty and advisory committee that came out of an all day facilitated retreat held October, 1, 2009. Water/Wastewater was reorganized under the Math/Science Division and is taught entirely by adjunct faculty; therefore, Jim volunteered to assist as the full time faculty member to shepherd the proposals through the curriculum approval process. Jim noted that the changes to the proposals are industry driven. Solano Community College has taken the lead in the nine counties of the Bay Area; and has representation as far south as San Jose. The College is offering these courses mainly off campus through contract education at the various agencies.

Marianne Flatland asked about this course not having a lab component. Jim DeKloe explained that WATR 102, Sanitary Chemistry has the lecture/lab component and that the faculty and advisory committee want to keep WATR 102 on the books as an alternate course, but that the knowledge from this course, WATR 101 would give the student sufficient background in chemistry to enter into the field and continue with other courses.

Mary Mazzocco asked about the text book and whether or not there was a more current version. Jim DeKloe explained that the textbook is updated regularly and is the standard text for the State of California that comes out of Cal State Sacramento and is really the standard text nation wide. Leslie Rota recommended deleting; "or latest." The committee agreed with Leslie's recommendation.

The motion carried unanimously with agreed upon change.

n. (CP-09-296) WATR 103 – Biological Principles of Water and Wastewater

1) Action on course.

It was moved by Leslie Rota and seconded by Ginger Cain to approve action on the course. The motion carried unanimously.

o. (CP-09-297) WATR 108 – Water Treatment II

1) Action on Prerequisite = WATR 104.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the prerequisite. The motion carried unanimously.

2) Action on course.

It was moved by Leslie Rota and seconded by Erika Nelson to approve action on the course. The motion carried unanimously.

p. (CP-09-298) WATR 112 – Wastewater Treatment III

1) Action on Prerequisite = WATR 105.

It was moved by Leslie Rota and seconded by Erika Nelson to approve action on the prerequisite. The motion carried unanimously.

2) Action on course.

It was moved by Leslie Rota and seconded by Erika Nelson to approve action on the course. The motion carried unanimously.

**PROGRAM MAJOR MODIFICATIONS**

a. (CP-09-299) Accounting – Change in required courses and total units.

It was moved by Leslie Rota and seconded by Erika Nelson to table the program major modification changes for Accounting. The motion to table carried unanimously.

## ***COURSE MODIFICATIONS***

- a. (CP-09-300) BIO 005 – Introductory Physiology – Change in prerequisites and textbooks.

1) Action on Prerequisite = A grade of “C” or better in BIO 006 and CHEM 001, CHEM 010, or CHEM 051.

It was moved by Christine Ducoing and seconded by Marianne Flatland to approve action on the prerequisite. The motion carried unanimously.

2) Action on course.

It was moved by Christine Ducoing and seconded by Marianne Flatland to approve action on the course. The motion carried unanimously.

- b. (CP-09-301) BIO 012 – Environmental Science – Add online form.

1) Action on course.

Approved, see motion under 7h, (GEOL 001).

- c. (CP-09-302) BIO 014 – Principles of Microbiology – Change in prerequisites, course advisory, and textbooks.

1) Action on Prerequisite and Advisory = A grade of “C” or better in CHEM 051, CHEM 010, or CHEM 001; Advisory = SCC minimum English and Math Standards.

It was moved by Máire Morinec and seconded by Christine Ducoing to approve action on prerequisite. The motion carried unanimously.

2) Action on course.

It was moved by Leslie Rota and seconded by Christine Ducoing to approve action on the course.

Máire Morinec recommended that Section 7c, Course Advisory, state, “Eligibility for English 001.” The committee agreed with the recommendation.

The motion carried unanimously.

- d. (CP-09-303) BIO 016 – Introduction to Human Biology – Add online form.

1) Action on course.

Approved, see motion under 7h, (GEOL 001).

- e. (CP-09-304) CIS 080 – SQL Database Management Systems – Change in prerequisites and course advisory.

1) Action on Prerequisite = CIS 78 or equivalent with a grade of “C” or better.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the prerequisite. The motion carried unanimously.

2) Action on course.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the course. The motion carried unanimously.

- f. (CP-09-305) CIS 112 – Introduction to Robotics Programming – Add hybrid form.

1) Action on course.

Tabled, see motion under 7h, (GEOL 001).

- g. (CP-09-306) GEOG 001 – Physical Geography – Add online form.  
1) Action on course.

Approved, see motion under 7h, (GEOL 001).

- h. (CP-09-307) GEOL 001 – Physical Geology – Change in other catalog information. Add online form.  
1) Action on course.

It was moved by Christine Ducoing and seconded by Máire Morinec to approve action on the courses 7b, 7d, 7f, 7g, and 7h, (BIO 012, BIO 016, CIS 112, GEOG 001, and GEOL 001).

It was moved by Christine Ducoing and seconded by Leslie Rota to table 7f, (CIS 112). The motion to table carried unanimously.

The motion to approve action on courses 7b, 7d, 7g, and 7h, (BIO 012, BIO 016, GEOG 001, and GEOL 001) carried unanimously.

- i. (CP-09-308) WATR 100 – Introduction to Wastewater Treatment – Change in course title, method of instruction, and textbooks.  
1) Action on course.

Approved, see motion under 7m, (WATR 107).

- j. (CP-09-309) WATR 104 – Introduction to Water Supply and Treatment – Change in course title, total weekly hours, method of instruction, catalog description, methods of evaluating student achievement, reading assignments, and textbook.  
1) Action on course.

Approved, see motion under 7m, (WATR 107).

- k. (CP-09-310) WATR 105 – Water Treatment – Change in course title, total weekly hours, method of instruction, reading assignments, and textbook.  
1) Action on course.

Approved, see motion under 7m, (WATR 107).

- l. (CP-09-311) WATR 106 – Instrumentation and Controls – Change in method of instruction and textbook.  
1) Action on course.

Approved, see motion under 7m, (WATR 107).

- m. (CP-09-312) WATR 107 – Mathematics of Water and Wastewater Treatment – Change in method of instruction, catalog description, methods of evaluating student achievement, writing assignments, content outline, and textbooks.  
1) Action on course.

It was moved by Máire Morinec and seconded by Lynn Denham-Martin to approve action on 7i, 7j, 7k, 7l, and 7m, (WATR 100, WATR 104, WATR 105, WATR 106, and WATR 107). The motion carried unanimously.

## ***COUNSELING/GUIDANCE AND DSP CURRICULUM REVIEW***

### Course Modifications Counseling (COUN)

- a. (CP-09-313) COUN 007 – College Study Techniques – Change in units, total weekly hours, catalog description, student performance objectives, methods of evaluating student achievement, writing assignments, other assignments, content outline, and textbooks. Add online form.  
1) Action on course.

It was moved by Leslie Rota and seconded by Erika Nelson to approve action on course. The motion carried unanimously.

- b. (CP-09-314) COUN 050 – Career-Life Planning – Change in method of instruction, catalog description, student performance objectives, methods of evaluating student achievement, reading assignments, other assignments, content outline, and textbooks. Add hybrid form.  
1) Action on course.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the course. The motion carried unanimously.

- c. (CP-09-315) COUN 055 – Valuing Diversity – Change in student performance objectives, methods of evaluating student achievement, reading assignments, writing assignments, other assignments, content outline, and textbooks. Add online form.  
1) Action on course.

It was moved by Christine Ducoing and seconded by Marianne Flatland to approve action on the course. The motion carried unanimously.

- d. (CP-09-316) COUN 060 – Strategies for Re-Entry Success – Change in total weekly hours, method of instruction, catalog description, student performance objectives, writing assignments, other assignments, content outline, and textbooks.  
1) Action on course.

It was moved by Máire Morinec and seconded by Ginger Cain to approve action on the course. The motion carried unanimously.

- e. (CP-09-317) COUN 061 – Math without Fear – Change in reading assignments, writing assignments, content outline, and textbooks.  
1) Action on course.

It was moved by Christine Ducoing and seconded by Ginger Cain to approve action on the course.

Christine Ducoing recommended that this course be listed in the Math flow chart that is placed in the College Schedule of Classes. No curriculum change recommended.

The motion carried unanimously.

- f. (CP-09-318) COUN 062 – Helping Skills: Creating Alliances & Facilitating Change – Change in course advisory, catalog description, content outline, and textbooks.  
1) Action on course.

It was moved by Leslie Rota and seconded by Lynn Denham-Martin to approve action on the course. The motion carried unanimously.

- g. (CP-09-319) COUN 068 – University Transfer Success – Change in units, course length, total weekly hours, method of instruction, catalog description, student performance objectives, methods of evaluating student achievement, reading assignments, writing assignments, other assignments, content outline, and textbooks.  
1) Action on course.

It was moved by Máire Morinec and seconded by Erika Nelson to approve action on the course. The motion carried unanimously.

- h. (CP-09-320) COUN 083 – Applied Psychology – Change in course advisory, catalog description, student performance objectives, methods of evaluating student achievement, reading assignments, writing assignments, other assignments, content outline, and textbooks. Add online form.  
1) Action on course.

It was moved by Leslie Rota and seconded by Erika Nelson to approve action on the course. The motion carried unanimously.

- i. (CP-09-321) COUN 098 – Performance Enhancement – Change in course number, repeatability, content outline, and textbook.
  - 1) Action on course.

It was moved by Máire Morinec and seconded by Erika Nelson to approve action on the course.

Marianne Flatland was concerned about change in class size from 25 to 35 and that these types of changes need to go through the process of being initiated by the Dean first. Leslie Rota shared that the Vice President of Academic Affairs can make a change to class size.

It was moved by Leslie Rota and seconded by Christine Ducoing to table the motion. The motion to table carried unanimously.

- j. (CP-09-322) COUN 101 – Orientation for College Success – Change in method of instruction, student performance objectives, methods of evaluating student achievement, content outline, textbook level, and textbook.
  - 1) Action on course.

Approved, see motion under 8m, (COUN 102D).

- k. (CP-09-323) COUN 102A – Time Management & Goal Setting – Change in course length, total weekly hours, method of instruction, catalog description, student performance objectives, methods of evaluating student achievement, reading assignments, writing assignments, other assignments, content outline, and textbooks. Add online form.
  - 1) Action on course.

Tabled, see motion under 8m, (COUN 102D).

- l. (CP-09-324) COUN 102C – Test Taking, Test Anxiety & Memory – Change in course number, course length, total weekly hours, method of instruction catalog description, student performance objectives, content outline, and textbooks. Add online form.
  - 1) Action on course.

Tabled, see motion under 8m, (COUN 102D).

- m. (CP-09-325) COUN 102D – Study Systems – Change in course number, course length, total weekly hours, method of instruction, catalog description, student performance objectives, content outline, and textbooks.
  - 1) Action on course.

It was moved by Christine Ducoing and seconded by Lynn Denham-Martin to approve action on 8j, 8k, 8l, and 8m, (COUN 101, COUN 102A, COUN 102C, and COUN 102D). It was moved by Christine Ducoing and seconded by Ginger Cain to approve action on the courses.

Leslie Rota asked if the counseling department had ever considered offering these courses for non-credit. Marianne Flatland noted that the courses had not been considered for non-credit. These courses are to be offered for one week, eight hours. Leslie Rota was concerned that due to the amount of lecture hours, and the Carnegie Unit requirements, the assignments do not look like 16 hours worth of homework.

Marianne Flatland shared that COUN 102A, COUN 102C, and COUN 102D are courses that are having their curriculum requirements combined and shifted so the course content will flow more seamlessly.

It was moved by Christine Ducoing and seconded by Erika Nelson to move to ungroup the courses by removing 8j, (COUN 101) from the grouped motion. The motion carried by the committee.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on course 8j, (COUN 101). The motion carried unanimously.

It was moved by Christine Ducoing and seconded by Leslie Rota to table action on 8k, 8l, and 8m, (COUN 102A, COUN 102C, and COUN 102D). The motion to table carried unanimously.



- n. (CP-09-326) COUN 148B – Math, Engineering and Science Achievement (MESA) Enrichment – Change in course number, applicability, method of instruction, catalog description, student performance objectives, methods of evaluating student achievement, reading assignments, writing assignments, other assignments, content outline, and textbooks.
  - 1) Action on course.

It was moved by Máire Morinec and seconded by Lynn Denham-Martin to approve action on the course. The motion carried unanimously.

- o. (CP-09-327) COUN 148E – Transition to College for Students with Disabilities – Change in course number, content outline, and textbooks.
  - 1) Action on course.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the course. Marianne Flatland was concerned about change in class size from 20 to 25 and that these types of changes need to go through the process of being initiated by the Dean first. It was moved by Christine Ducoing and seconded by Erika Nelson to approve tabling action on the course. The motion to table carried unanimously.

#### Course Modifications Learning Skills (LS)

- a. (CP-09-328) LS 350 – Learning Skills Assessment – Change in units and textbooks.
  - 1) Action on course.

It was moved by Mary Mazzocco and seconded by Ginger Cain to approve action on the course. The motion carried unanimously.

#### Course Deletions – (no attachments)

- a. (CP-09-329) LS 301A – General Learning Strategies
- b. (CP-09-330) LS 301D – Math Concepts and Strategies

It was moved by Máire Morinec and seconded by Erika Nelson to approve action on the course deletions. The motion carried unanimously.

#### Curriculum Review Verification Form

- a. (CP-09-401) Learning Skills Curriculum Review Verification Form

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the Learning Skills Curriculum Review Verification Form. The motion carried unanimously.

### ***FINE AND APPLIED ARTS/BEHAVIORAL SCIENCE CURRICULUM REVIEW***

#### Course Modifications Music (MUSC)

- a. (CP-09-331) MUSC 001 – Beginning Theory – Change in total weekly hours, method of instruction, and textbook.
  - 1) Action on course.

Approved, see motion under d, (MUSC 004).

- b. (CP-09-332) MUSC 002 – Beginning Theory – Change in total weekly hours, method of instruction and textbook.
  - 1) Action on Revalidation: Prerequisite = MUSC 001 or equivalent.

Approved, see motion under d, (MUSC 004).

- 2) Action on course.

Approved, see motion under d, (MUSC 004).

- c. (CP-09-333) MUSC 003 – Advanced Theory – Change in total weekly hours, method of instruction, and textbook.

- 1) Action on Revalidation: Prerequisite = MUSC 002 or passage of acceptance exam.

Approved, see motion under d, (MUSC 004).

- 2) Action on course.

Approved, see motion under d, (MUSC 004).

- d. (CP-09-334) MUSC 004 – Advanced Theory – Change in total weekly hours, method of instruction, writing assignments, and textbooks.

- 1) Action on Revalidation: Prerequisite = MUSC 003 or passage of acceptance examination.

It was moved by Máire Morinec to approve action on the Revalidation of Prerequisites for Course Modifications Music (MUSC) b, c, and d, (MUSC 002, MUSC 003, and MUSC 004). The motion carried unanimously.

- 2) Action on course.

It was moved by Christine Ducoing and seconded by Leslie Rota to approve action on the course for Course Modifications Music (MUSC) a, b, c, and d, (MUSC 001, MUSC 002, MUSC 003, and MUSC 004). The motion carried unanimously.

- e. (CP-09-335) MUSC 005 – Music Fundamentals – Change in methods of evaluating student achievement, reading assignments, writing assignments, other assignments, and textbooks.

- 1) Action on course.

Approved, see motion under f, (MUSC 007).

- f. (CP-09-336) MUSC 007 – Jazz and Popular Music in America: Ragtime to Rock – Change in method of instruction, student performance objectives, and textbook.

- 1) Action on course.

It was moved by Christine Ducoing and seconded by Máire Morinec to approve action on the course for Course Modifications Music (MUSC) e, and f, (MUSC 005 and MUSC 007). The motion carried unanimously.

- g. (CP-09-337) MUSC 016 – Symphony Orchestra – Change in course advisory, catalog description, student performance objectives, methods of evaluating student achievement, reading assignments, writing assignments, and textbooks.

- 1) Action on advisory = SCC minimum English standard; play an orchestral instrument.

No action required on advisory.

- 2) Action on course.

Approved, see motion under h, (MUSC 017).

- h. (CP-09-338) MUSC 017 – Chamber Orchestra – Change in catalog description, student performance objectives, methods of evaluating student achievement, reading assignments, writing assignments, and textbooks.

- 1) Action on course.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the course for Course Modifications Music (MUSC) g, and h, (MUSC 016 and MUSC 017). The motion carried unanimously.

- i. (CP-09-339) MUSC 018 – Beginning Steel Drum Band – Change in catalog description, writing assignments, and textbook.

- 1) Action on course.

It was moved by Leslie Rota and seconded by Marianne Flatland to approve action on the course. The motion carried unanimously.

- j. (CP-09-340) MUSC 021 – Chorus – Change in catalog description, methods of evaluating student achievement, and textbook.
  - 1) Action on course.

Approved, see motion under dd, (MUSC 051).

- k. (CP-09-341) MUSC 022 – Musical Theatre – Change in department, course number, units, total weekly hours, course advisory, and repeatability.
  - 1) Action on Revalidation: Prerequisite = Auditions for Actors only, no auditions for crew and other staff.

Approved, see motion under dd, (MUSC 051).

- 2) Action on course.

Approved, see motion under dd, (MUSC 051).

- l. (CP-09-342) MUSC 025 – Chamber Choir – Change in prerequisites, catalog description, methods of evaluating student achievement, and textbooks.
  - 1) Action on Revalidation: Prerequisite = Previous experience in choral ensembles. Audition and/or advisement by current instructor.

Approved, see motion under dd, (MUSC 051).

- 2) Action on course.

Approved, see motion under dd, (MUSC 051).

- m. (CP-09-343) MUSC 027 – Elementary Piano Part I – Change in course advisory, reading assignments, writing assignments, other assignments, and textbooks.
  - 1) Action on Revalidation: Advisory = SCC minimum English standard.
  - 2) Action on course.

Approved, see motion under bb, (MUSC 042B).

- n. (CP-09-344) MUSC 028 – Elementary Piano Part II – Change in course advisory, writing assignments, other assignments, and textbooks.
  - 1) Action on Revalidation: Prerequisite = MUSC 027; Advisory = SCC minimum English standard.

Approved, see motion under bb, (MUSC 042B).

- 2) Action on course.

Approved, see motion under bb, (MUSC 042B).

- o. (CP-09-345) MUSC 029 – Intermediate Piano Part I – Change in course advisory, writing assignments, other assignments, and textbooks.
  - 1) Action on Revalidation: Prerequisite = MUSC 028; Advisory = SCC minimum English standard.

Approved, see motion under bb, (MUSC 042B).

- 2) Action on course.

Approved, see motion under bb, (MUSC 042B).

- p. (CP-09-346) MUSC 030 – Intermediate Piano Part II – Change in course advisory, writing assignments, other assignments, and textbooks.
  - 1) Action on Revalidation: Prerequisite = MUSC 029; Advisory = SCC minimum English standard.

Approved, see motion under bb, (MUSC 042B).

- 2) Action on course.

Approved, see motion under bb, (MUSC 042B).

- q. (CP-09-347) MUSC 031 – Class Lessons in Woodwinds – Change in methods of evaluating student achievement, writing assignments, other assignments, content outline, and textbooks.
  - 1) Action on course.

Approved, see motion under II, (MUSC 063).

- r. (CP-09-348) MUSC 032 – Class Lessons in Brass – Change in methods of evaluating student achievement, other assignments, and textbook.
  - 1) Action on course.

Approved, see motion under II, (MUSC 063).

- s. (CP-09-349) MUSC 033 – Class Lessons in Strings – Change in total weekly hours, method of instruction, student performance objectives, methods of evaluating student achievement, reading assignments, writing assignments, other assignments, content outline, and textbook.
  - 1) Action on course.

Approved, see motion under II, (MUSC 063).

- t. (CP-09-350) MUSC 034 – Class Lessons in Percussion – Change in units, total weekly hours, course advisory, methods of evaluating student achievement, writing assignments, and textbooks.
  - 1) Action on course.

Approved, see motion under II, (MUSC 063).

- u. (CP-09-351) MUSC 035A – Beginning Voice I – Change in total weekly hours, method of instruction, catalog description, student performance objectives, writing assignments, other assignments, and textbooks.
  - 1) Action on course.

Approved, see motion under dd, (MUSC 051).

- v. (CP-09-352) MUSC 035B – Beginning Voice II – Change in total weekly hours, method of instruction, course advisory, catalog description, student performance objectives, writing assignments, other assignments, and textbook.
  - 1) Action on Revalidation: Prerequisite = MUSC 035A.

Approved, see motion under dd, (MUSC 051).

- 2) Action on course.

Approved, see motion under dd, (MUSC 051).

- w. (CP-09-353) MUSC 036A – Intermediate Voice I – Change in total weekly hours, method of instruction, student performance objectives, reading assignments, writing assignments, other assignments, and textbooks.
  - 1) Action on Revalidation: Prerequisite = MUSC 035B.

Approved, see motion under dd, (MUSC 051).

- 2) Action on Course.

Approved, see motion under dd, (MUSC 051).

- x. (CP-09-354) MUSC 038 – Class Lessons in Beginning Guitar – Change in total weekly hours, methods of evaluating student achievement, writing assignments, other assignments, and textbooks.
  - 1) Action on course.

Approved, see motion under II, (MUSC 063).

- y. (CP-09-355) MUSC 039 – Class Lessons in Intermediate Guitar – Change in total weekly hours, writing assignments, other assignments, and textbooks.
  - 1) Action on Revalidation: Prerequisite = MUSC 038 or equivalent as assessed by instructor and ability to read simple music.

It was moved by Christine Ducoing and seconded by Marianne Flatland to approve action on Revalidation. The motion carried unanimously.

- 2) Action on course.

Approved, see motion under II, (MUSC 063).

- z. (CP-09-356) MUSC 041A – Music Majors Piano – Change in other assignments and textbook.
  - 1) Action on course.

Approved, see motion under bb, (MUSC 042B).

- aa. (CP-09-357) MUSC 042A – Jazz and Pop Piano – Change in other assignments and textbook.
  - 1) Action on Revalidation: Prerequisite = MUSC 027, 028 or equivalent as determined by instructor.

Approved, see motion under bb, (MUSC 042B).

- 2) Action on course.

Approved, see motion under bb, (MUSC 042B).

- bb. (CP-09-358) MUSC 042B – Jazz and Pop Piano – Change in other assignments and textbook.
  - 1) Action on Revalidation: Prerequisite = MUSC 027, 028 or equivalent as determined by instructor.

It was moved by Christine Ducoing and seconded by Marianne Flatland to approve action on Revalidation of Prerequisites for Course Modifications Music (MUSC) n, o, p, aa, and bb, (MUSC 028, MUSC 029, MUSC 030, MUSC 042A, and MUSC 042B). The motion carried unanimously.

- 2) Action on course.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the course for Course Modifications Music (MUSC) m, n, o, p, z, aa, and bb, (MUSC 027, MUSC 028, MUSC 029, MUSC 030, MUSC 041A, MUSC 042A, and MUSC 042B). The motion carried unanimously.

- cc. (CP-09-359) MUSC 049 – Music Honors – Change in repeatability.
  - 1) Action on Revalidation: Prerequisite = The completion of 24 units of college credit with a minimum GPA of 3.3; a minimum of 5 units in the discipline with a grade of “B” or better; an ability to work independently; and permission of the Division Dean based on instructor availability.

It was moved by Lynn Denham-Martin and seconded by Christine Ducoing to approve action on Revalidation. The motion carried unanimously.

- 2) Action on course.

It was moved by Lynn Denham-Martin and seconded by Erika Nelson to approve action on the course. The motion carried unanimously.

- dd. (CP-09-360) MUSC 051 – Jazz and Popular Solo Voice – Change in other catalog information, student performance objectives, other assignments, and textbooks.
  - 1) Action on course.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on Revalidation of Prerequisites for Course Modifications Music (MUSC) k, l, v, and w, (MUSC 022, MUSC 025, MUSC 035B, and MUSC 036A). The motion carried unanimously.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the course for Course Modifications Music (MUSC) j, k, l, u, v, w, and dd, (MUSC 021, MUSC 022, MUSC 025, MUSC 035A, MUSC 035B, MUSC 036A, and MUSC 051). The motion carried unanimously.

- ee. (CP-09-361) MUSC 052 – Sound Recording – Change in student performance objectives, reading assignments, content outline, and textbooks.
  - 1) Action on course.

Approved, see motion under ff, (MUSC 053).

- ff. (CP-09-362) MUSC 053 – Advanced Sound Recording – Change in student performance objectives, content outline, and textbooks.
  - 1) Action on Revalidation: Prerequisite = MUSC 052.

It was moved by Christine Ducoing and seconded by Leslie Rota to approve action on Revalidation. The motion carried unanimously.

- 2) Action on course.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the course for Course Modifications Music (MUSC) ee and ff, (MUSC 052 and MUSC 053).

Erin Duane pointed out a typographical error in course ee, (MUSC 052), Section 12a; the Curriculum Office will fix the error.

The motion carried unanimously.

- gg. (CP-09-363) MUSC 055 – Introduction to Jazz Improvisation – Change in course advisory, repeatability, reading assignments, writing assignments, other assignments, and textbooks.
  - 1) Action on course.

Approved, see motion under hh, (MUSC 056).

- hh. (CP-09-364) MUSC 056 – Jazz Improvisational Ensemble – Change in writing assignments, other assignments, and textbooks.
  - 1) Action on course.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the course for Course Modifications Music (MUSC) gg and hh, (MUSC 055 and MUSC 056). The motion carried unanimously.

- ii. (CP-09-365) MUSC 060 – Computer Assisted Music Lab – Change in units, total weekly hours, and textbook.
  - 1) Action on course.

Approved, see motion under jj, (MUSC 061).

- jj. (CP-09-366) MUSC 061 – MIDI and Computer Music Sequencing and Scoring – Change in total weekly hours, repeatability, and textbooks.
  - 1) Action on course.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the course for Course Modifications Music (MUSC) ii and jj, (MUSC 060 and MUSC 061). The motion carried unanimously.

- kk. (CP-09-367) MUSC 062 – Introduction to Electric Guitar – Change in other assignments and textbook.
  - 1) Action on course.

Approved, see motion under II, (MUSC 063).

- II. (CP-09-368) MUSC 063 – Introduction to Electric Bass – Change in reading assignments, other assignments, and textbooks.
  - 1) Action on course.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the course for Course Modifications Music (MUSC) q, r, s, t, x, y, kk, and II, (MUSC 031, MUSC 032, MUSC 033, MUSC 034, MUSC 038, MUSC 039, MUSC 062, and MUSC 063).

Laura Maghoney noted that the repeatability signature page was missing. Leslie Rota will provide the signature page to the Curriculum Office.

The motion carried unanimously.

- mm. (CP-09-369) MUSC 064 – Marching Band – Change in total weekly hours.
  - 1) Action on course.

It was moved by Leslie Rota and seconded by Erika Nelson to approve action on the course. The motion carried unanimously.

#### Course Modifications Social Science (SOCS)

- a. (CP-09-370) SOCS 030 – Peace, Non Violence and Conflict Resolution – Change in method of instruction and textbooks.
  - 1) Action on course.

Approved, see motion under d, (SOCS 053).

- b. (CP-09-371) SOCS 049 – Honors – Change in repeatability.
  - 1) Action on Revalidation: Prerequisite = Completion of 24 units of college credit with a minimum GPA of 3.3; a minimum of 5 units in the discipline with a grade of “B” or better; and ability to work independently; permission of the division Dean based on instructor availability.

It was moved by Máire Morinec and seconded by Erika Nelson to approve action on the Revalidation. The motion carried unanimously.

- 2) Action on course.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the course. The motion carried unanimously.

- c. (CP-09-372) SOCS 051 – Mediation – Change in method of instruction and textbooks.
  - 1) Action on course.

Approved, see motion under d, (SOCS 053).

- d. (CP-09-373) SOCS 053 – Civil Rights, Non-Violence and Race Relations – Change in repeatability, reading assignments, content outline, and textbooks.
  - 1) Action on course.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the course for Course Modifications Social Science (SOCS) a, c, and d, (SOCS 030, SOCS 051, and SOCS 053). The motion carried unanimously.

#### Course Modifications Theatre Arts (THEA)

- a. (CP-09-374) THEA 002 – Principles and Theory of Acting – Change in reading assignments, writing assignments, and textbooks.
  - 1) Action on Revalidation: Prerequisite = THEA 001.

It was moved by Leslie Rota and seconded by Teri Yumae to approve action on the Revalidation. The motion carried unanimously.

- 2) Action on course.

It was moved by Máire Morinec and seconded by Christine Ducoing to approve action on the course. The motion carried unanimously.

- b. (CP-09-375) THEA 003 - Stagecraft – Change in method of instruction, course advisory, repeatability, catalog description, other catalog information, student performance objectives, methods of evaluating student achievement, writing assignments, content outline, and textbooks.
  - 1) Action on course.

It was moved by Erika Nelson and seconded by Laura Maghoney to approve action on the course. The motion carried unanimously.

- c. (CP-09-376) THEA 005 – Applied Drama – Change in course number, units, course length, total weekly hours, prerequisites, repeatability, catalog description, methods of evaluating student achievement, reading assignments, writing assignments, other assignments, and content outline.
  - 1) Action on Revalidation: Prerequisite = Audition for Actors.

Approved, see motion under d, (THEA 007).

- 2) Action on course.

Approved, see motion under d, (THEA 007).

- d. (CP-09-377) THEA 007 - Directing – Change in prerequisite and textbooks.
  - 1) Action on Prerequisite = none.

It was moved by Christine Ducoing and seconded by Marianne Flatland to approve action on the Prerequisites for Course Modifications Theatre Arts (THEA) c and d, (THEA 005 and THEA 007). The motion carried unanimously.

- 2) Action on course.

It was moved by Christine Ducoing and seconded Marianne Flatland to approve action on the course for Course Modifications Theatre Arts (THEA) c and d, (THEA 005 and THEA 007). The motion carried unanimously.

- e. (CP-09-378) THEA 010 – History of Theatre 1 – Change in method of instruction and textbooks.
  - 1) Action on course.

Approved, with the following changes: 7c, Course Advisory = Eligibility for English 001; 9b, Other Catalog Information = Field trips may be required. See motion under k, (THEA 047).

- f. (CP-09-379) THEA 011 – History of Theatre 2 – Change in method of instruction and textbook.
  - 1) Action on course.

Approved, with the following change: 9b, Other Catalog Information = Field trips may be required. See motion under k, (THEA 047).

- g. (CP-09-380) THEA 021 – Introduction to Theatre Design – Change in total weekly hours, repeatability, reading assignments, writing assignments, and textbooks.
  - 1) Action on course.

Approved, see motion under k, (THEA 047).

- h. (CP-09-381) THEA 030 – Actor Training 1 – Change in content outline and textbooks.
  - 1) Action on Revalidation: Prerequisite = Audition to be conducted by department faculty; Corequisite = THEA 047.



Approved, with the following change: 7c, Course Advisory = Eligibility for English 001. See motion under j, (THEA 032).

2) Action on course.

Approved, see motion under j, (THEA 032).

i. (CP-09-382) THEA 031 – Actor Training 2 – Change in catalog description and content outline.

1) Action on Revalidation: Prerequisite = THEA 030 with a grade of “C” or better; Corequisite = THEA 047.

Approved, with the following change: 7c, Course Advisory = Eligibility for English 001. See motion under j, (THEA 032).

2) Action on course.

Approved, see motion under j, (THEA 032).

j. (CP-09-383) THEA 032 – Actor Training 3 – Change in content outline.

1) Action on Revalidation: Prerequisite = THEA 031 with a grade of “C” or better; Corequisite = THEA 047.

It was moved by Christine Ducoing and seconded by Ginger Cain to approve action on Revalidation for Course Modifications Theatre Arts (THEA) h, i, and j, (THEA 030, THEA 031, and THEA 032). The motion carried unanimously.

2) Action on course.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the course for Course Modifications Theatre Arts (THEA) h, i, and j, (THEA 030, THEA 031, and THEA 032).

The committee agreed to the following change for h, (THEA 030): 7c, Course Advisory = Eligibility for English 001.

The committee agreed to the following change for i, (THEA 031): 7c, Course Advisory = Eligibility for English 001.

The committee agreed to the following change for j, (THEA 032): 7c, Course Advisory = Eligibility for English 001.

The motion carried unanimously with agreed upon changes.

k. (CP-09-384) THEA 047 – Technical Production – Change in total weekly hours, repeatability, and textbooks.

1) Action on course.

It was moved by Marianne Flatland and seconded by Christine Ducoing to approve action on the course for Course Modifications Theatre Arts (THEA) e, f, g, and k, (THEA 010, THEA 011, THEA 021, and THEA 047).

The committee agreed to the following changes for e, (THEA 010): 7c, Course Advisory = Eligibility for English 001; 9b, Other Catalog Information = Field trips may be required.

The committee agreed to the following changes for f, (THEA 011): 9b, Other Catalog Information = Field trips may be required.

The motion carried unanimously.

l. (CP-09-385) THEA 106 – Teen Touring Company – Change in course title, total weekly hours, prerequisites, course advisory, repeatability, catalog description, and other catalog information.

1) Action on Revalidation: Prerequisite = Audition required for performer participation.

It was moved by Christine Ducoing and seconded by Lynn Denham-Martin to approve action on the Revalidation. The motion carried unanimously.

2) Action on course.

It was moved by Christine Ducoing and seconded by Máire Morinec to approve action on the course. The motion carried unanimously.

Curriculum Review Verification Forms

- a. (CP-09-386) Music Curriculum Review Verification Form
- b. (CP-09-387) Social Science Curriculum Review Verification Form

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the verification forms. The motion carried unanimously.

Revalidation of Prerequisites and/or Corequisites Only – (no changes – no attachments)

- a. (CP-09-388) MUSC 006 – Composition, Arranging, Songwriting – Revalidate prerequisite of: MUSC 001 and 002, or equivalent experience.
- b. (CP-09-389) MUSC 041B – Music Majors Piano – Revalidate prerequisite of: MUSC 041A.
- c. (CP-09-390) THEA 033 Actor Training 4 – Revalidate prerequisite of: THEA 032 with a grade of “C” or better.

It was moved by Christine Ducoing and seconded by Erika Nelson to approve action on the Revalidation of Prerequisites and/or Corequisites Only. The motion carried unanimously.

Course Deletions – (no attachments)

- a. (CP-09-391) HMEC 099 – Honors
- b. (CP-09-392) HMEC 501 – Home Decorating Skills for Seniors

It was moved by Leslie Rota and seconded by Lynn Denham-Martin to approve action on the deletions. The motion carried unanimously.

**REPORT FROM THE CHAIR** - None

**REPORT FROM THE VICE PRESIDENT OF ACADEMIC AFFAIRS** - None

**REPORT FROM THE ARTICULATION OFFICER** - None

**OTHER** - None

**OPEN DISCUSSION** - None

**ADJOURNMENT**

There being no further business to come before the committee, it was moved by Erin Duane and seconded by Erika Nelson to adjourn at 4:00 p.m., to meet again December 1, 2009 at 1:30 p.m.

CCMinutes 11/24/09:km